



Approval Trees

The Approval Trees module is fully integrated with the Purchase Orders, Inventory Control and Alerts and Messaging (required) modules ensuring quick and correct notification and approval processes for Materials Management. Features include:

- User defined approval “Groups” are created with appropriate staff assigned to each.
- Two options for Approval Trees are available:
 - Serial – approved in specific order
 - Parallel – no specific approval order
- Ability for either Automatic approval or Error message if no default Approval Tree match is found.
- Ability to establish Dollar Amount Thresholds.
- “Power Users” can create Purchase Order and Requisitions without needing approval and can delete Approval Trees that otherwise cannot be deleted.
- Integration with Alerts and Messaging allows Elite alert or message, e-mail or text message notification to appropriate staff to ensure timely and accurate approval.

Integrates with

Alerts & Messaging, Inventory Control and Purchase Orders.

Key Features

Ability to send e-mail alerts to ensure timely and accurate approvals.

Establish dollar amount thresholds for approvals.

Handle either serial or parallel approval paths.