



WorkFlow Management

The WorkFlow Management module provides facility defined workflow processes for residents and identifies tasks for each process which need to be completed. Some examples include: New Physician Order or Vital Signs out of range.

The Smart Chart feature enables the end user to access all clinical modules, including the WorkFlow Management module. The WorkFlow “panel” can be displayed next to the Smart Chart. Display options include:

- Show all disciplines
- Show active user’s discipline
- Show all tasks
- Show open tasks

The full screen Work Flow is also accessible from the Smart Chart. Other features include:

- Colored coded tasks which allow easy viewing of “Open Tasks to be Completed” and “Open Tasks/High Importance”.
- Process/Task Description, Created On, Importance Level, Due Date/Time, Completed by/Date/Time are all displayed in full screen view for the selected resident.
- The 24 hour report can also be managed electronically ensuring that all information and updates are accurate and timely when a change of supervisory staff occurs.
- The ability to require documentation such as ID notes or user defined forms during completion of task process as well as adding comments and other notes is also available.
- AnswersElite Alerts & Messaging module allows for e-mail notifications and/or text messages to be sent from WorkFlow Management to the relevant staff member.

Reports

- The 24 Hour Report - in conjunction with Alerts & Messaging module

Integrates with

- Alerts and Messaging
- Care Plans
- MDS
- Medical Records
- Restorative Nursing
- User Defined EMR

Key Features

Allows for easy and quick access to add, edit and view documentation and forms using the integration with Care Plans, MDS and Medical Records modules.